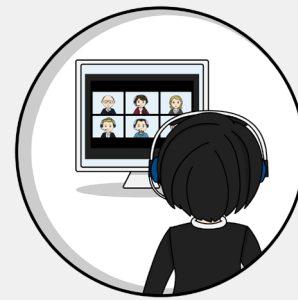









REMOTE LEADERSHIP - LEADING VIRTUAL TEAMS

As the leader of a virtual team, it is necessary to have a basic trust in the willingness of the employees to perform and also to give them the freedom to decide for themselves how to do the work at hand. At the same time, the manager is required to define the framework of cooperation together with the team. This includes, for example, regular communication and how to deal with ad hoc requests.



FACTS

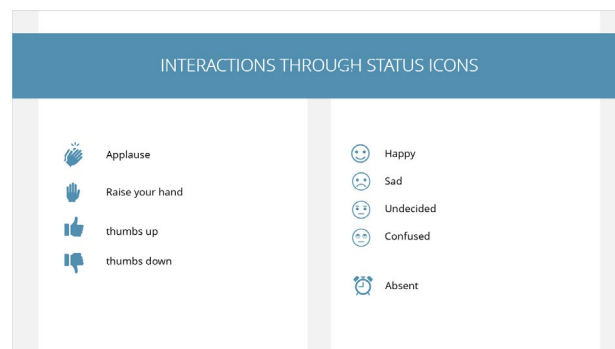
-  **LANGUAGE**
German
English
-  **COURSE TYPE**
Presence Training
Online Training
-  **REQUIREMENTS**
None
-  **AVAILABLE**
Inhouse
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TRAINING DESCRIPTION

In this training, we look at different cooperation settings and the demands they make on leadership. We examine the three perspectives: information transfer, synchronisation and joint processing of tasks between manager and team.

In addition, we also deal with the four-eye communication between manager and employee, which takes place in the same way in a virtual context and is of great importance in order not to neglect the social aspects of cooperation.

WORKING WITH STATUS ICONS



Virtual meetings are an essential tool in virtual collaboration and leadership. We have made the experience that meetings become quite lengthy if verbal exchange is the only option. We therefore recommend that you become well acquainted with the features that virtual meeting tools offer and also use them selectively for "quick" feedback.

CONTENTS AT A GLANCE

FUNDAMENTALS

- Requirements for leadership in a virtual context
- Informing - synchronising - working together

DELEGATION OF TASKS IN VIRTUAL CONTEXTS

- Tasks versus objectives
- Formulate goals
- The delegation funnel as a tool for assessing employee skills
- The delegation process

SOLUTION-FOCUSED COMMUNICATION FOR COORDINATION MEETINGS

- Solution-focus as an attitude
- Solution-focused questions

FEEDBACK AND COMMUNICATION

- Recognising and reflecting your own effect on others
- Differentiate differences in the effect of communication on the relationship and factual level

PEER COACHING

- Reflect and work on your own leadership issues together with colleagues.