








WORKING TOGETHER SUCCESSFULLY

Well-functioning collaboration between employees, departments and divisions guarantees that companies remain flexible and powerful in the long term. Social skills regulate the way people interact with each other and are the lubricant in cooperation. Process competences are relevant for the way how people are working together.



FACTS

-  **LANGUAGE**
German
English
-  **COURSE TYPE**
Presence Training
Online Training
Blended Learning
E-Learning
-  **REQUIREMENTS**
None
-  **AVAILABLE**
Inhouse
Individual (Blended and E-Learning)
-  **CONTACT**
+43 1 533 44 77
office@coverdale.at
www.coverdale.at
-  **FACTSHEET ONLINE**


TRAINING DESCRIPTION

in this training you will learn about simple, very effective management tools for working together successfully.

During the training you will work on small projects of about 45 minutes in your group. The assignments provide the groups with the opportunity to work on objectives, to practise division of labour and consolidation of results as well as coordination and observation. Conscious learning from experience is encouraged by a structured review after each assignment.

THE COVERDALE AIMS GRID



The Coverdale Aims Grid ensures that objectives are clarified and agreed between the parties involved.

CONTENTS AT A GLANCE

FUNDAMENTALS

- Principles of cooperation
- Known destination formulas

WORKING WITH AIMS

- Exercise Quotations
- The Coverdale Aims Grid
- Aiming
- Hierarchy of aims – the why-how network
- Working with criteria
- Who can be a "customer"?

A SYSTEMATIC APPROACH

- A systematic approach
- The cyclical application of the systematic approach
- Working with Reviews
- Time planning

TEAM DEVELOPMENT

- Phases of team development according to Bruce Tuckman

